



ROBINSON FBLA STATE LEADERSHIP CONFERENCE GUIDE

Congratulations on qualifying to attend the annual FBLA State Leadership Conference! Please make sure to review this guide in its entirety to ensure you have a positive experience at states. Make sure to add the state Remind by texting @rhs-slc to 81010.

AGENDA INFORMATION:

You should have a copy of the States agenda as it was passed out in the Student Commitment Letter (the packet that contained your forms and was passed out at the parent meeting). You will receive a full, final version of the itinerary at states. Regardless, here are some important things to note.

Friday, March 16th, 2018:

Time to arrive at Robinson is not final yet. We will be sending it out on the states remind. **Wear your blue Robinson FBLA shirt.** Once we release the time, it is important to be on time as we need to be there in time for conference and hotel registration.

Conference and hotel registration is the known by members as the most boring part of the trip. You will likely have to sit in the hallway until advisors are able to register for the conference and distribute hotel keys. Bring cards or some form of entertainment in your carry on. Do not be loud or obnoxious.

There are several events going the day we arrive. Review your commitment letter for these events. You do not need to wear your business dress on to the bus, however you may change once we arrive.

The opening ceremony will start at 8:30 pm, however, we expect all members to be there around 8:00 pm. **If you are not early to an FBLA event, you're late and seating may be a problem.** You are responsible for being every where on time. It is not the advisor or officers job to remind you where to go.

We will have a member running for state office this year. **Do not discuss the campaign before the end of the opening ceremony.** This can, and will, disqualify her from running. While it may be hard to believe, we have had instances in the past with opposing schools trying to trick members into discussing the candidacy. Do not, under any circumstance, discuss the campaign until after the opening ceremony.

Due to the tight schedule of the first day, it is unlikely that you will have time to go out for dinner. We will be ordering pizza, paid by the club, for dinner. If you do not like pizza, it is strongly suggested that you bring food ahead of time.

You must be in your room by 11:30pm. We will be conducting room checks. While you do not need to go to sleep by 11:30pm, it is suggested that you go to bed early as most members will have events the next day.



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Saturday, March 17th, 2018:

If you did not perform on Friday, you will be completing your event today. **Be an hour early to your event.** Events have a tendency to go off schedule. If a member is late to their event, they will skip the member and move up the following times. If you are late, you will be unable to compete.

There will be several workshops available this day. We will not have information about the featured workshops until we arrive at the conference. It is strongly encouraged that you attend these workshops as they are fun and informative!

Several events will be open for viewing. It is suggested that members view the performance events to see how other members present and to learn about other events.

Sunday, March 18th, 2018:

The second general session will be held at 9:30am. Again, you must be there by 9:00am.

This is known as the “free afternoon” within FBLA. We will be planning a club bonding event at some point during the day. In the past, we have gone to Disney springs, visited the mall, gone laser tagging, etc. You may go as a group of 3 or more people to an event within reason but an advisor must be contacted first. An advisor **must** be contacted anytime you leave the hotel.

This is the day we will have our annual states club dinner. This is a dinner funded by the chapter and is a great way for members to bond. It will be held at the Village Inn across the street.

The Awards Assembly will be from 7:00 to 10:00pm. You can wear awards dress instead of business dress. However, it still needs to follow school dress code. Please continue to be respectful during the entire awards ceremony. It is suggested that you bring a portable charger.

SUGGESTED PACKING LIST:

Below are some of the suggested packing supplies for states. You will likely change multiple times a day. It is okay to re-wear clean business outfits, most students do. You are allowed to bring one bag and one carryon. You may also bring a suit bag in addition to a carryon. You must be able to carry whatever you bring in one trip. No one is going to carry your things for you and we will not take multiple trips carrying things in and out of the hotel.

- 2-3 Business outfits
- Awards outfit
- 4-5 Casual, school appropriate outfits
- Pajamas
- Spending Money (\$100-\$150 is suggested, you will need to buy food throughout the trip)
- Pencils, index cards, projector, or anything else needed for your competition (read your event guidelines to be sure you have everything you need. Go to <https://www.floridafbلا-pbl.com/competitive-event-guidelines>)



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- (Portable) Phone chargers, laptop chargers, etc.

- Headphones (especially useful if roommates are loud and you want to sleep)
- Hoodie (your roommates may like the room colder than you are used to)
- Small purse
- Sunglasses
- Hair brush, styling tools/products
- Snacks
- Sunblock for when we walk outside
- Tooth brush and paste, deodorant, small bottles of shampoo/conditioner, and other hygiene products (the hotel will have shampoo and conditioner. However, it is unlikely there will be enough for your entire room).

GUIDELINES AND OTHER TIPS TO REMEMBER:

While conferences are considered the height of the FBLA experience, it is important that all members adhere to the following guidelines. Our chapter is fairly well known within FBLA and other schools will be watching you and your behavior.

You have access to the states remind and advisors phone numbers. There is no reason that you should be out of contact with an advisor. Your phone dying is not an excuse. Make sure it is charged throughout the conference or you are with someone with a charged phone.

Make sure you are following school dress code throughout the conference.

You will see other schools swimming. However, Hillsborough county has a rule against students swimming. Therefore, under no circumstance, should you be swimming in the hotel pool.

Absolutely no sneaking out. Your parents will be called and expected to pick you up and take you home at their expense. **NO REFUNDS.**

As stated previously, do not discuss any state officer candidates from Robinson until after the opening ceremony. This will lead to her being disqualified.

Do not bring all of your money to one place in case you lose your purse or wallet.

Be on time to all events. If you are not early, you're late.

SEE YOU ON MARCH 16! GO FBLA!